

MINUTES
RICHWOOD CITY COUNCIL
Regular Meeting, Monday, June 17, 2013
Richwood City Hall
215 Halbert
Richwood, TX 77531
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Clint Kocurek, Mayor and presiding officer.

A. Opening Prayer

The opening prayer was given by Glenn Patton, City Administrator.

B. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

C. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was recited by those in attendance.

II. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
John Pitts, Council, Position #2 and Mayor Pro Tem
Jarrod Beaty, Council, Position #3
Morgan Laird, Council, Position #4
Donna Lacy, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Manager, Karen B. Schrom, City Secretary, Jason Cordoba, City Attorney, James Castle, Patrol Officer, Brian Fambrough, Raymond Burroughs, Jim Cutshall, Bobby Weaver, Chris Hardison, Randy Day, Lynn Lester, Molly, Taylor and Dylan Caudle, Martha Floyd, Jessica and Mike Bailey, Starla and David Crawford, Edgar L. Floyd, Sharon Neill, Shelby Szakovits, Preston Lee, Mersadez Allen, Bryce Lary, Tanasha and Samitria Davis, Roger Cantu, Erin Davis, Kyle Bell, Stephen Bailey, Kevin Munley, Michele and Matt Craig, Yolanda Walker, Danny Wiggs, Adam Sierra, Josie Lucas, Sarah Harris, Kevin Nutt, Holly Eudy, Lee and Gloria Gaston, Rick Park and Doug Courts.

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve the minutes of May 13 and May 20, 2013 as presented.

Richwood City Council
Special Meeting, June 17, 2013

IV. **ANYONE WISHING TO ADDRESS COUNCIL**

Mayor Kocurek explained that those who wished to speak could do so once and had 3 minutes. Stephen Bailey read a letter of support for Chief Caudle as did David Crawford and Jessica Bailey.

V. **DISCUSSION AND ACTION ITEMS**

A. Acceptance of resignation - Roy Welch and possible replacement

On motion by Councilman Pitts, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to accept the resignation of Roy Welch as presented.

B. Acceptance of resignation - Mark Guthrie, Fire Marshal

On motion by Councilman Beaty, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to accept Mark Guthrie's resignation as Fire Marshal.

C. Proclamation - June 17th as Low Forty Roping and Riding Club Day in Richwood

Mayor Kocurek read and presented the Proclamation, setting June 17th as the Low Forty Roping and Riding Club Day in Richwood. A brief recess was taken to allow for photos.

D. Public Hearing - Variance request - setback requirements for Lots 30 and 31 in Brazos Crossing

The Public Hearing was opened at 7:14 p.m.

Councilman Pitts asked if this setback variance request affected anything but the front setbacks. Mr. Burroughs stated that no, it would only affect the front setback.

The Public Hearing was closed at 7:16 p.m.

E. Variance Request - setback requirements for Lots 30 and 31 in Brazos Crossing

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to approve the variance request as presented.

F. Final Plat approval - Audubonwoods III Subdivision

On motion by Councilman Pitts, seconded by Councilman Beaty with all members present voting aye, it was duly adopted to approve the final plat of Audubonwoods III Subdivision as presented.

G. Authorization to begin process to sell lot next to 1800 Brazosport Boulevard

On motion by Councilman Laird, seconded by Councilman Beaty, with all members present

Richwood City Council
Special Meeting, June 17, 2013

voting aye, it was duly adopted to grant the authorization to being the process to sell the lot next to 1800 Brazosport Boulevard.

- H. Ordinance No. 382, amending Section 20, Richwood City Code, to restrict the stopping, standing or parking of any commercial or oversized vehicle in a residential zone

On motion by Councilman Pitts, seconded by Councilman Laird, with all members present voting aye, it was duly adopted to table this item.

- I. Amend policy regarding the number of renewals for building permits

Mr. Patton explained the City is looking into tightening the policy on the number of renewals of building permits. Some property owners have drug the process out for 3+ years.

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to table this item.

- J. Executive Session, pursuant to Section 551.074, Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer; or to hear a complaint against an officer or employee

Police Chief - Follow up on evaluation

Council entered executive session at 7:28 p.m.

Council exited executive session at 9:27 p.m.

- K. Action as a result of executive session

There was no action taken.

- L. Payment of bills

On motion by Councilman Pitts, seconded by Councilman Beaty, with all members present voting aye, it was duly adopted to pay the bills as presented.

- M. Financial Report

Par for the period ending May 31, 2013 is 33%. On motion by Councilman Beaty, seconded by Councilman Laird, with all members present voting aye, the Financial Report was approved as presented.

VI. CITY MANAGER'S REPORT

Mr. Patton explained that work is being done on the road in Oakwood Shores. Concrete trucks destroyed a section of street that required City immediate attention. The building is getting closer to being finished. TDCJ inmates were here last week to paint and clean. The doors are scheduled to be

Richwood City Council
Special Meeting, June 17, 2013

delivered this week.

VII. FUTURE AGENDA ITEMS

Ordinance No. 382
Permit renewal policy
Special meeting on Monday, July 24th to set guidelines for goals and objectives for the Police Chief.

VIII. COMMITTEE REPORTS

There were none.

IX. MAYOR'S REPORT

BCCA will be hosted by Holiday Lakes.

X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 9:33 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JULY 8, 2013.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary