

**MINUTES**  
**RICHWOOD CITY COUNCIL**  
Regular Meeting, Monday September 12, 2011  
Richwood City Hall  
215 Halbert  
Richwood, TX 77531  
7:00 P.M.

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Clint Kocurek Mayor and presiding officer.

A. Opening Prayer

The opening prayer was given by Lee Bryant, Council, Position #3

B. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

**II. ROLL CALL OF COUNCIL MEMBERS**

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer  
James Hughes, Position #1  
John Pitts, Position #2 and Mayor Pro Tem  
Lee Bryant, Position #3  
Charles Pettey, Position #4

Absent:

Sandra Boykin, Position #5

A quorum was declared. Others present included Glenn Patton, City Administrator and Karen B. Schrom, City Secretary.

**III. APPROVAL OF MINUTES OF PREVIOUS MEETING**

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to approve the minutes of August 8, 2011 as presented.

**IV. ANYONE WISHING TO ADDRESS COUNCIL**

There was no one present who wished to address Council on matters not on the agenda.

**V. DISCUSSION AND ACTION ITEMS**

A. Award bids - Water Wells Project

The bids for the water well project were opened on August 16<sup>th</sup> at 2:00 p.m. We received one bid for the wells from Felder Water Well and Pump Service, LLC for a total \$650,000. Attached you will find a copy of the bid and a list of some of their projects.

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to award the bid for the water well projects to Felder Water Well and Pump Service, LLC.

B. Interlocal agreement between the City of Clute and the City of Richwood for emergency ambulance service

This item was passed over due to changes recommended by the City's attorney.

C. Resolution committing fund balance in accordance with GASB 54

The Governmental Accounting Standards Board (GASB) released statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions" on March 11, 2009 which is effective for fiscal year ending September 30, 2011. This new Statement is intended to improve the usefulness of the amount reported in fund balance by providing more structured classification. In addition, governments will be required to disclose more information in the notes to the financial statements about amounts reported in fund balance.

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, the Resolution committing fund balance in accordance with GASB 54 was approved as presented.

D. Road and Bridge Interlocal Agreement Fiscal Year 2012

On motion by Councilman Pitts, seconded by Councilman Bryant, with all members present voting aye, it was duly adopted to approve the annual Road and Bridge Interlocal Agreement Fiscal Year 2012 as presented.

E. Appointment of City representative and alternate to H-GAC's 2012 General Assembly

On motion by Councilman Bryant, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to appoint Councilman Pettey as the City's representative and Councilman Pitts as the City's alternate representative to H-GAC's 2012 General Assembly.

F. FY 11 Budget Amendment #2

The changes to General Fund are slight. In City Administration \$4,000 is moved from Transfer to Capital to Contingency Fund M&R. This is done to fund the account set up by the auditors.

In City Maintenance, was moved from Natural Gas to Special Services to pay for the additional costs due to contracting with City for building and other inspections.

The Fire Department transferred money within their budget to reflect their actual expenditures. No changes were made to the bottom line of either of these three departments.

In Water/Sewer Fund, the costs for the sewage transmission line lease was moved from the Sewage Treatment Plant line item to a lease line item requested by the auditors. We also increased the Water Lines M&R line item by \$50,000 to account for the costs related to the water line breaks caused by the current drought conditions. To offset this, we are moving

\$13,000 from other line items within the current budget and \$37,000 in from fund balance.

On motion by Councilman Bryant, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to approve the FY 11 Budget Amendment #2

- G. Executive Session pursuant to Section 551.072, Government Code, deliberation concerning the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Potential Purchase of Property

Council entered the executive session at 7:15 p.m.

Council exited the executive session at 7:37 p.m.

- H. Action as a result of executive session

On motion by Council Bryant, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to authorize Mr. Patton to look for and enter into negotiations for future property.

- I. Payment of bills

On motion by Councilman Bryant, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to pay the bills as presented.

- J. Financial Report

Par for the period ending August 31, 2010 is 8% remaining. Revenues are exceeding expenditures.

**VI. CITY MANAGER'S REPORT**

Mr. Patton reported that Felder Water Well and Pump Service will begin work by the first of October. They will begin with the well near the P.K. Forrest Building. The dirt from this well will be stored on the land leased from Lisco and the dirt from the well drilled near the old pool site will be used to fill in the low spots at the pool site. Once the wells are completed and before they can be put into service, we will need to flush them. We will keep the citizens informed as much as possible. Round 2 under Ike Funding is not feasible. The federal government has changed the criteria and the City of Richwood does not meet the low to moderate income requirements. However, there is more funding available from Round 1. We are applying for Scada system improvement with the hope that we can tie the lift stations into it as well. We are also will be setting up all the lift stations for generators.

Councilman Pettey reported that TxDot received bids for the Welcome to Richwood signs early September and the bids leave us with \$35,000 extra. They need to meet with Mr. Brinkman to discuss connection. The bids now must be approved by Austin and then Houston.

**VII. FUTURE AGENDA ITEMS**

Interlocal agreement for EMS service

**VIII. MAYOR'S REPORT**

BCCA will be hosted by Iowa Colony.

The petition for alcohol sales has passed through Commissioner's Court and both items will be on the ballot in November.

**IX. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 7:45 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON OCTOBER 10, 2011.

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Clint Kocurek, Mayor

ATTEST:

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Karen B. Schrom, City Secretary